The Orange County Rape Crisis Center is a 501(c)3 nonprofit agency. We have served the Chapel Hill, Carrboro, Hillsborough, and surrounding communities since 1974. We provide 24-hour crisis intervention services to survivors of sexual violence, their loved ones, and professionals. Our services include our 24-Hour Help Line, support groups, workshops, and therapy referrals. Additionally, the Center offers educational programs for both raising awareness about sexual violence and teaching prevention skills.

Our mission is to stop sexual violence and its impact through support, education, and advocacy. We envision a just and equitable world free of sexual violence and all other forms of oppression. Our values include professionalism, excellence, accessibility, social justice, community involvement, self-care, and empowerment.

This position is temporary and part-time, requiring 20-hours per week. It is classified as non-exempt, in accordance with the Fair Labor Standards Act. Morning schedule is required, with some weekend and evening flexibility. Generally, hours worked will range Monday-Friday between 7:30 a.m. to 3:30p.m. This position is based in the Rape Crisis Center’s Chapel Hill office. Reliable transportation for travel to and from school programs is required.

Responsibilities:

1. Present our school-approved Safe Touch and Start Strong educational programs, primarily in public elementary, middle, and high school settings.

2. On occasion present agency educational programs by request at independent schools and other settings.

3. Assist Center’s Rape Prevention Education Coordinator and Education Coordinator with administration of the Community Education Program, which includes tasks such as preparing monthly reports, record keeping, volunteer contacts, data entry, and preparation of materials.

4. Conduct follow-up and make referrals for individuals who raise concerns during Center’s programs; this includes working with the Education Coordinator and school guidance counselors and/or the Department of Social Services when disclosures involve child abuse.

5. Act as primary contact for community tabling requests and other outreach efforts.

6. Work as a team member in order to achieve the mission of the Center.

7. Complete all relevant trainings (as determined by supervisor) and other tasks as required.

8. Maintain appropriate standards of confidentiality.
Qualifications Required:

- High School Diploma or equivalent
- Experience working with school age children and teens.
- Previous completion of OCRCC Community Education Volunteer Training OR comparable classroom education experience. (Appropriate training will be arranged by supervisor. Hours spent in approved training are paid.)
- Demonstrated effectiveness in public speaking and program presentation, including clear communication of complex concepts to children and adolescents.
- Demonstration of cultural awareness, sensitivity, and competency.
- Experience working with people from diverse backgrounds.

Qualifications Preferred:

- Bachelor’s degree in related field.
- Experience working with issues of sexual violence.
- Bilingual in English and Spanish.
- Demonstrated effectiveness in working on teams to accomplish mutual goals.

Responsible to: the Rape Prevention Education Coordinator of the Orange County Rape Crisis Center.

Starting Salary Range: $12.50-$18 per hour. Reimbursement is available for work-related travel.

Benefits Available: Retirement investment plan. Pro-rated vacation and sick leave.

Schedule: 20 hours per week from Monday through Friday between the hours of 7:30am and 3:30pm. Some evening and weekend hours required.

The Orange County Rape Crisis Center values diversity and we welcome and encourage applicants from diverse racial groups, sexual orientations, national origins, religions, ages, and disability statuses.

To Apply:
Submit a cover letter, resume, and three professional references to Rachel Valentine, Rape Prevention Education Coordinator at: rvalentine@ocrcc.org OR
OCRCC / EA Position
PO Box 4722
Chapel Hill, NC 27515